



Joint United Nations Programme on HIV/AIDS - UNAIDS

Junior Professional Officer Programme (JPO) Chiffre Nr. 2024-1-16

1. General Information

Title: JPO, Programme Officer Influencing and Partnerships

Organization: UNAIDS – Joint United Nations Programme on HIV/AIDS

Division/ Unit: Policy, Advocacy and Knowledge Branch/Influencing and Partnerships

Country and Duty Station: Geneva, Switzerland (HQ)

Duration of assignment: 2 years with possibility of extension for another year. The extension of appointment is subject to yearly review concerning priorities, availability of funds and satisfactory performance.

Please note that for participants of the JPO-Programme two years work experience are mandatory! Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

2. About UNAIDS

Serving Countries and Communities to End Inequalities and AIDS

We, the Joint United Nations Programme on HIV/AIDS, lead the global effort to end AIDS as a public health threat by 2030. By placing the Sustainable Development Goals (SDGs) related to reduction of inequalities at the heart of our work, we lead the global response to AIDS by: (i) maximizing equitable and equal access to HIV services, (ii) breaking down barriers to achieving HIV outcomes, and (iii) integrating efficient HIV responses into wider health and protection systems.

We are committed to creating an equal, safe and empowering workplace culture where all people in all their diversity thrive. We live our values of Commitment to the AIDS Response, Integrity and Respect for Diversity. You can access the full UNAIDS Competency Framework [here](#).

3. Organizational Context

The Influencing and Partnership Division is a newly created division within the Policy, Advocacy and Knowledge Branch of UNAIDS. It will lead in external partnerships, and strategic political work, mobilizing a spectrum of tools and relationships to support building an environment enabling the ultimate goal of ending AIDS as a public health threat by 2030. Once fully set up it will ensure effectiveness, impact and consistency in the organization-wide

advocacy effort with a specific attention on addressing inequalities that drive pandemics and make some people, in some places, particularly susceptible to them. The Influencing and Partnerships team will be responsible for building organization-wide initiatives and platforms to advance the UNAIDS' policy and political agenda.

Team purpose:

- Ensuring that UNAIDS influencing around the world including campaigns, advocacy, policy, leads high impact, and achieves systemic change with an overall framing on inequalities and gender, and human rights.
- Leading, convening & managing UNAIDS influencing work across the world. Working with countries, and regions, consulting, co-creating and setting vision and direction of travel for UNAIDS influencing work.
- Embedding an integrated people-powered approach in all UNAIDS influencing work.
- Enabling a strategic approach to working with allies and partners for influencing, ensuring co-creation, organizational humility, and support for partnerships and allyships.

4. Supervision

Title of Supervisor:

Adviser, Influencing and Partnerships

Content and methodology of supervision:

As part of the UNAIDS JPO programme overall framework, the JPO will benefit from the following supervision modalities:

- Structured guidance provided by the supervisor, especially in the beginning of the assignment, with the purpose of gradually increasing the responsibilities of the JPO.
- Establishment of a work plan, with clear key results (Performance Evaluation Report) and completion of the yearly Performance Evaluation Reports.
- Effective supervision through knowledge sharing and performance/development feedback throughout the assignment.
- Participation in Unit/Team/Office meetings to ensure integration and operational effectiveness.
- Guidance and advice in relation to learning and training opportunities within the field of expertise.
- Regular calls organized by the Human Resources Department (individually and/or as a group) to establish a community of practice and provide networking opportunities for JPOs. Specific emphasis is set on mentoring and supporting first-year JPOs.

5. Key Responsibilities

Job purpose: Supporting the Influencing team in co-creation and delivery of creative public facing approaches to engage audiences around the world. Ensuring that communities are central to theories of change where power analysis suggests it should be. Working primarily to support Advisors within the priorities set by the Unit. The candidate will bring energy and refresh the team with alternative ways of thinking.

Reporting to the Adviser, Influencing and Partnerships, the incumbent will have the following **responsibilities:**

- Support the development of a data base and communication with key influencers and groups of influencers, including communications at the appropriate level within UNAIDS.
- Support the co-creation, development and delivery of impactful influencing activities as envisaged in the UNAIDS Global Strategy, including but not limited to public awareness, social norm change campaigns, political and private sector influencing campaigns, activist and public engagement campaigns.
- Support the implementation of projects with specific responsibilities flexibly determined by the Influencing and Partnership team, including: digital campaigning, and allies coordination and engagement.
- Contribute to a creative campaigning culture, generating ideas on different issues and themes, as well as for partners.
- Build and maintain relationships with movements, partners and allies.

Learning Elements:

Upon completion of the assignment, the JPO will:

- Learn how to formulate winning strategies that contribute to the organisation wide aim to end AIDs by 2030.
- Learn from experienced individuals how to build an influencing strategy from ground up, how to build communications and work with media as well as how to organise high level meetings.
- Build their experience in developing and maintaining critical partnerships.

6. Post requirements: Knowledge and Experience

EDUCATION

Master's degree in communications, international relations, social and/or political science, management, or in similar fields.

EXPERIENCE

Essential: At least two years of relevant work experience, preferably in in communications, policy and building and maintaining relationships including with politicians, or other public officials and public influential individuals.

Desirable: Prior experience in HIV response, global health, international development or a related field, in liaising with Parliamentarians and other influential individuals an asset.

LANGUAGES

Essential: Advanced level of English.

Desirable: Working knowledge of any other UN language an asset.

FUNCTIONAL/TECHNICAL KNOWLEDGE AND SKILLS

- Strong capacity to learn quickly and plan strategically for resource mobilization and policy/social norms change.
- Capacity to communicate clearly orally and in writing. Ability to communicate effectively, tailoring the language, tone, style, and format to match the audience, including for media events.
- Ability to support effective communication and brand building campaigns and provide advice to managers and counterparts.
- Understanding of the global health policy landscape, architecture and regional and country realities.
- Strong ability to analyze and reach conclusions on possible causes and solutions to critical challenges faced.

7. UNAIDS Values

1. Commitment to the AIDS response
2. Integrity
3. Respect for diversity

8. Core competencies

1. Working in teams
2. Communicating with impact
3. Applying expertise
4. Delivering results
5. Driving change and innovation
6. Being accountable

9. Managerial competencies

1. Exercising sound judgement
2. Building relationships and Networks

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das Büro
Führungskräfte zu Internationalen Organisationen (BFIO) unter
Angabe der Chiffre Nr. 2024-1-16 auf dem Bewerbungsbogen**

Alle Informationen finden Sie unter www.bfio.de