

# ASIAN DEVELOPMENT BANK (ADB)



## JUNIOR PROFESSIONAL OFFICER (JPO) PROGRAMME Chiffre Nr. 2024-1-32

### 1. General Information

<b>Job Title:</b>	<b>JPO, Operations Coordination Specialist (Fragile and Conflict-Affected Situations)</b>
<b>Organization:</b>	ADB – Asian Development Bank
<b>Department:</b>	Climate Change and Sustainable Development Department (CCSD)
<b>Country and Duty Station:</b>	Manila, Philippines
<b>Duration of assignment:</b>	<b>2 years with possibility of extension for another year</b> The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance.

**Please note that for participants of the JPO-Programme three years work experience are mandatory when applying for ADB!** Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

### **Overview**

Asian Development Bank (ADB) is an international development finance institution headquartered in Manila, Philippines and is composed of 68 members, 49 of which are from the Asia and Pacific region. ADB is committed to achieving a prosperous, inclusive, resilient, and sustainable Asia and the Pacific, while sustaining its efforts to eradicate extreme poverty. ADB combines finance, knowledge, and partnerships to fulfill its expanded vision under its Strategy 2030.

ADB only hires nationals of its 68 members.

The position is assigned in the Fragility and Engagement Division (CCFE) within the Climate Change and Sustainable Development Department (CCSD). CCSD provides leadership in thematic operations, knowledge innovation, and partnerships to position the ADB as the region's climate bank. CCFE leads the coordination and implementation of ADB activities and initiatives on fragile and conflict-affected situations (FCAS) and small island developing states (SIDS), including undertaking fragility assessments, defining strategic approaches, reporting on development outcomes in FCAS countries, and developing technical assistance projects, knowledge products and services geared towards improving operations in FCAS countries. The incumbent will provide international technical expertise in program and project design for FCAS

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to support ADB operations, including development of differentiated approaches. He/she will also support the institutional mainstreaming of new approaches.

To view ADB's Organizational Chart, please click [here](#).

## **2. Job Purpose & Responsibilities**

The Operations Coordination Specialist (Fragile and Conflict-Affected Situations) will support ADB's approach as applied to context sensitive situations specifically for ADB operations in FCAS with a focus on supporting thought leadership on development issues related to climate change and fragility and conflict. The incumbent will work with the knowledge and analytics group of the FCAS and SIDS team, and report to the Director, Fragility and Engagement.

To view ADB's Organizational Chart, please click [here](#).

### **Responsibilities:**

- Participate as part of the core team in the implementation of the ADB FCAS and Small-Island Developing States (SIDS) Approach (FSA).
- Support the team's thought leadership on development issues related to climate change and fragility and conflict. This will include:
  - a. reviewing academic and policy research to identify knowledge gaps and areas for priority research engagement;
  - b. producing and presenting targeted research and analysis, including contribution to briefs and publications; and
  - c. coordinating closely with the Climate Change division.
- Support the ADB FCAS team in supporting country operations, including development of a political/economic early warning and monitoring system for fragility and conflict.
- Build partnerships and collaborate on specific knowledge products with external experts inter alia with academia, think tanks, research institutes and other development partner institutions.

## **3. Relevant Experience & Requirements**

- **Master's Degree** in political science, social sciences, economics or relevant fields.
- At least three to four years of relevant professional experience, including demonstrated understanding of the international development assistance architecture, cooperation with international donors, especially in the context of change processes, project management and consulting for international institutions such as multilateral banks.
- Excellent written and verbal communication skills in English required.
- Knowledge of sector-specific issues such as project implementation in a fragile context, fragility, climate change and natural hazards.
- Diplomatic skills combined with intercultural competence.
- Experience in working with interdisciplinary teams.
- Distinctive conceptual and analytical skills as well as a high level of consulting competence.
- International experience working in several countries, ideally in the Asian region and in fragile contexts preferred.

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- Readiness for business trips, if necessary, to conflict-sensitive regions and countries.
- Please refer to the [link](#) for ADB Competency Framework for IS2.

### **4. General Considerations**

The selected candidate is appointed for a term of 2 years.

ADB offers competitive remuneration and a comprehensive benefits package. Actual appointment salary will be based on ADB's standards and computation, taking into account the selected individual's qualifications and experience.

ADB seeks to ensure that everyone is treated with respect and given equal opportunities to work in an inclusive environment. ADB encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Women are highly encouraged to apply.

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das  
Büro Führungskräfte zu Internationalen Organisationen  
(BFIO) unter Angabe der Chiffre Nr. 2024-1-32 auf dem  
Bewerbungsbogen**

**Alle Informationen finden Sie unter [www.bfio.de](http://www.bfio.de)**