



UNESCO

United Nations Educational, Scientific and Cultural Organization

Junior Professional Officer Programme (JPO) Chiffre Nr. 2023-1-09

TERMS OF REFERENCE

1. General Information

Title: JPO for World Heritage Education Programme

Sector of Assignment: Culture Sector

Organizational Unit: World Heritage Centre

Country and Duty Station: Headquarter Paris, France

Duration of assignment: 2 years with possibility of extension for another year. The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance

Please note that for participants of the JPO-Programme two years work experience are mandatory! Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

2. Duties and Responsibilities

Under the overall authority of the Director of the UNESCO World Heritage Centre, the general supervision of the Chief of the Policy and Statutory meetings Unit the JPO shall perform the following tasks:

- a) Participate in the planning and implementation of the activities related to the World Heritage Education Programme including the preparation and organization of the Young Professionals Forum to be organised in conjunction with the sessions of the World Heritage Committee.
- b) Contribute to develop new initiatives related to the activities of the World Heritage Education Programme focusing on priorities such as Climate-Change, Africa as well as Digital activities, and in this framework, contribute to the liaison and cooperation with international funding agencies and donor institutions to identify, generate, and implement extra-budgetary sources for the development of these new initiatives.

- c) Participate in the overall coordination and implementation of the World Heritage Volunteer Initiative, in close collaboration with partner organisations; and to follow up the World Heritage Volunteers Annual Campaigns in close collaboration with relevant stakeholders (partner organisations, concerned States Parties, regional units of the World Heritage Centre, UNESCO Field Offices, site managers, NGOs, civil society and the private sector). Contribute to the organization of related meetings and events as well as to the implementation of WHV projects.
- d) Assist in the organization of meetings related to the activities of the World Heritage Education Programme as well as to production of articles on the activities of the World Heritage Education.
- e) Provide inputs for briefings, discussion points, statutory documents as appropriate; and contribute to the development of quality content and updating of the World Heritage Youth Education Programme webpage

3. Required Qualifications

Education: Master's degree in the field of education, communication, culture, social sciences, cultural and/or natural heritage or other related fields.

Work experience: 2 years professional experience preferably in the field of Education and Youth. Knowledge of the World Heritage Convention and the UN system as well as familiarity with the current issues in the field of education and culture involving United Nations agencies would be an asset.

Competencies and skills:

Good adaptation skills to multicultural working environment and ability to deal with diplomatic sensitive issues; Ability to facilitate workshops, Ability to promote and develop multi- youth stakeholder collaborations; excellent communication skills, including the ability to write clearly and concisely in English and/or French. Experience in planning, implementing, managing and monitoring youth projects; Analytical skills to examine material, prepare and process documents for statutory meetings. Ability to work under pressure and meet deadlines.

Languages: Excellent knowledge of English and/or French (oral and written)

4. Learning Elements

Throughout the two-year assignment, the JPO will be fully trained to work in an intergovernmental system and for a Convention Secretariat, as well as on the implementation of the World Heritage Convention and the *World heritage Education Programme*, he/she will:

1. Obtain competences to work in an inter-cultural environment and to work with representatives and professionals from 193 States Parties and with colleagues from all regions of the world;
2. Learn how to prepare documents for statutory meetings of the Governing Bodies of the *World Heritage Convention*;
3. Understand UNESCO's divisions and structure and the UN system;

4. Learn how to process funding project proposals etc.; develop analytical tools, and statutory documents preparation, and to liaise with representatives of States Parties to the Convention NGOs and IGOs and to prepare events and meetings related to Governing Bodies of the World heritage Convention.

5. Background Information

The UNESCO World Heritage Centre was established in 1992 to promote adherence to and effective implementation of the *Convention concerning the Protection of the World Cultural and Natural Heritage*. The Centre was set up to develop an integrated, trans-disciplinary approach to the conservation and management of both cultural and natural heritage of Outstanding Universal Value, in the framework of the directives adopted by the World Heritage Committee and the General Assembly of States parties to the *Convention*. As of 2022, 1154 properties are located in 167 States Parties. Since its establishment, the Centre has worked closely with the Advisory Bodies set up by the *Convention* (ICCROM, ICOMOS and IUCN) and with relevant sectors at UNESCO and Field Offices in redefining concepts of cultural and natural heritage and in identifying and protecting new types of properties in the framework of the Global Strategy adopted by the World Heritage Committee.

The UNESCO World Heritage Education Programme, initiated as a UNESCO special project in 1994, gives young people a chance to voice their concerns and to become involved in the protection of our common cultural and natural heritage. It seeks to encourage and enable tomorrow's decision-makers to participate in heritage conservation and to respond to the continuing threats facing our World Heritage. The idea of involving young people in World Heritage preservation and promotion came as a response to Article 27 of the Convention Concerning the Protection of the World Cultural and Natural Heritage (World Heritage Convention).

Please visit our Website: <http://whc.unesco.org>

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das Büro
Führungskräfte zu Internationalen Organisationen (BFIO) unter
Angabe der Chiffre Nr. 2023-1-09 auf dem Bewerbungsbogen**

Alle Informationen finden Sie unter www.bfio.de