Junior Professional Officer Program (JPO)

TERMS OF REFERENCE

I. General Information

Title: Junior Professional Officer, Technical Officer Emergency Operations

Organization: WHO, World Health Organization

Programme/Department: WHO Health Emergencies Programme / Emergency Operations Department

Country and Duty Station: WHO Headquarters, Geneva, Switzerland

Duration: 2 years with possibility of extension for another year

Please note that the extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance

Please note that for participants of the JPO-Programme two years of work experience are mandatory!

Objective of the WHO Programme/Department:

The WHO’s Emergency programme focuses on the capacitation of country offices for emergency management through the country WHE (emergencies program) team; to support Member States to prioritise long term disease strategies for key pathogens; to carry our external evaluations of IHR core capacities and develop costed national action plans to review alerts and carry out risk assessments to ensure immediate response and mitigation of any public health threats; and to respond, when needed, to any emergency with public health consequences by integrating increasingly the local health system pillars. The Emergency Operations department works with governments and partners supporting the rapid scale-up of essential health services, public health interventions and health systems, based on accepted standards, to mitigate elevations of morbidity and mortality.

II. Supervisor:

The Senior Emergency Officer
III. Assignment Summary:

Under the direct supervision of the Senior Emergency Officer, the Junior Professional Officer (JPO) will provide country support to protracted humanitarian emergencies and recurrent acute crises in fragile, conflict affected and vulnerable settings through tracking humanitarian health issues, sharing this information as needed, flagging key issues of concern, reviewing project proposals, reports and other communications to back up response and coordination across Country, Regional and HQ Offices and technical programmes. The JPO will also facilitate and attend regular teleconferences with relevant Regional and Country Office teams. Under supervision, the JPO will support operations in specific assigned countries. Through these activities and other opportunities, WHO will provide mentoring and other opportunities to strengthen the JPO’s understanding and competency in emergency readiness and response to further their personal and career development.

IV. Duties, Responsibilities and Output expectations

The JPO, in collaboration with the supervisor, WHO colleagues and stakeholders, will be expected to perform a range of duties and responsibilities, including:

- Support the country response by collecting information, such as key health indicators and documenting analysis of WHO emergency operations in order to inform strategic and operational work in country.
- Analyse health information from a broad range of health actors and recommend actions for the elaboration of emergency work plans and strategies, including consolidating health data on trends and trends assessment, with particular attention to surveillance, monitoring and early warning.
- Assist in analysing information on health threats, activities and outcomes, and advise on their dissemination to WHO technical programmes.
- Support the monitoring of the implementation of emergency management and response by systematically collecting performance standards and key performance indicators.
- Contribute to the identification of gaps in the delivery of health services or emergency interventions, recommending appropriate actions and innovative approaches to improve the situation; analyse existing coordination mechanisms, and/or recommend improvements.
- Be closely engaged in the preparation of key meetings organized by the Emergency Operations teams. Participate in teleconferences with relevant Regional and Country Office teams producing and circulating minutes, related decisions and tracking the latter, and developing detailed “lessons learnt” reports documenting achievements and obstacles to implementation, gaps in the health care delivery and the funding level as well recommendations and improvements to current and future emergencies, constantly assessing situations and needs.
- Participate in the development of project proposals to mobilize resources.
- Perform other tasks as assigned by the supervisor in support of the Department’s work on humanitarian response.
V. Candidate Profile

Qualifications and Experience:

Education:
Minimum: Master’s degree in public health or public health-related discipline or management or health policy/planning.

Desirable: Health sciences. Addition of social sciences including political sciences or sciences of the earth would be a plus.

Work experience:
Minimum: At least two years’ experience in the development or implementation of emergency health programmes including in developing countries.

Desirable: Relevant work experience in the African Region.

Skills required for the assignment:
Minimum: Good interpersonal and communication skills.
Excellent English or French, with a good working knowledge in the other language.

Desirable: Knowledge of the UN System, especially in the area of humanitarian response and policy. English AND French desirable

WHO competencies required for the assignment:
1. Respecting and promoting individual and cultural differences
2. Communication
3. Team work
4. Producing results

VI. Learning objectives of the JPO during this assignment
Upon completion of the assignment, the JPO will have / be able to:

Achieving the learning objectives

<table>
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<tr>
<th>Learning Objective</th>
<th>Training Components</th>
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<tbody>
<tr>
<td>1. Understanding context, trends and interventions to adjust strategy</td>
<td>Analysing Disruptive Health System (KIT) On the job training</td>
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<tr>
<td>2. Ensuring field impact of policy and guidance in protracted crises in fragile, conflict affected and vulnerable settings</td>
<td>Analysing Disruptive Health System (KIT)</td>
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<tr>
<td>3. Bridging between the field needs and the technical capacities in regions, HQ and other organization.</td>
<td>On the job training</td>
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The progress towards achieving the objectives will be evaluated annually by the JPO together with the first and second level supervisors. Achievement will be against WHO's Performance Management and Development System (PMDS).
Bitte senden Sie Ihre Bewerbung direkt an das Büro Führungskräfte zu Internationalen Organisationen (BFIO).

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