WFP seeks candidates of the highest integrity and professionalism who share our humanitarian principles. Selection of staff is made on a competitive basis, and we are committed to promoting diversity and gender balance.

TERMS OF REFERENCE

Junior Professional Officer Programme (JPO)

General Information

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<th>Job Title:</th>
<th>School Feeding Programme Officer</th>
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<td>Unit:</td>
<td>Regional Bureau for West and Central region – Regional School Feeding Unit</td>
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<td>Agency:</td>
<td>World Food Programme</td>
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<tr>
<td>Country and Duty Station:</td>
<td>Dakar, Senegal</td>
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<td>Duration and Type of Assignment:</td>
<td>2 years with possibility of extension for another year</td>
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Please note that the extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance.

Please note that for participants of the JPO programme two years work experience are mandatory!

Only experience acquired after the first university degree (e.g. Bachelor Degree) is counted as part of the professional experience.

ABOUT WFP

The World Food Programme (WFP) is the world’s largest humanitarian agency fighting hunger worldwide. We are currently seeking for a Junior Professional Officer to fill the position of School Feeding Programme Officer, with our Regional Bureau for West and Central Africa Region based in Dakar, Senegal.

CONTEXT AND BACKGROUND

School Feeding programmes in West and Central Africa region operate in a range of contexts and encompass a diverse array of institutional frameworks, management structures, delivery arrangements, operating and financing models, which reflect the programmatic diversity and complexity of the region. School feeding has grown fast in the region in the past decade. All countries in the region are implementing school feeding programmes, a WFP flagship programme in all WFP’s
Country Strategy Plans (CSPs). School feeding programmes will continue to be an important programmatic tool in the WFP portfolio in the region. The programmes are either owned and directly managed by national governments or run through a partnership between a national government and international (WFP) or non-governmental (NGO) organizations. As the largest external partner supporting School Feeding in the region and depending on the capacity and transition stage of the country, WFP plays one or both of the following roles in the region: (i) Direct Implementation/Service delivery and/or (ii) Capacity development, Technical Assistance.

Growing Governments’ investment in school feeding and in education of children, as well as advancing home-grown school feeding, matches recent developments in the evidence base, providing the strongest rationale for School Feeding investments and confirming School Feeding as cost-effective programmes and investment that tackles inequalities across multiple sectors and yields high returns in four important areas: human capital - the sum of a population’s health, skills, knowledge and experience; safety nets/social protection, for poor children and their families; local economies, especially the earning power of women; and in the area of peace-building, community resilience and preventing future conflict.

In 2018, nearly 2.3 million children have benefited from WFP implemented School Feeding programmes. For the 2019-2020 school year, WFP plans to reach 2.7 million children in 19 countries. This represents a fraction of the total school-aged children, in a region that is facing an on one hand an unprecedented population (particularly primary school-aged children and adolescents) and on the other hand struggling with a growing violent conflict, particularly in the Sahel and Lake Chad Basin, that seriously affects the education systems. Without increased investments on children education, health and nutrition, the region will not benefit from the demographic dividend.

Globally, WFP is finalizing a new school feeding strategy for the next 10 years and putting in place a framework for action at the country, regional and global levels to: provide a clear strategic framework for WFP’s work on school health and nutrition and school feeding; lead a broader call to action, asking Government and partners to join a new multi-sectoral, multi-actor response to an issue which is central to achieving at least five of the SDGs related to poverty, hunger, education, gender and health. At the regional level, WFP developed a regional school feeding roadmap that highlights the gaps and priority areas for support identified by WFP Country Offices (COs) in the region, which require close attention and identifies the regional operational and programmatic pillars, where WFP Regional Bureau will be providing support to WFP Country Offices and Governments in the region, for an effective delivery of quality school feeding programmed and technical assistance, in a way of operationalizing some of the key areas of the global School Feeding strategy.

With the emerging global school feeding strategy, HQ and Regional Bureau are increasingly focusing to expand their support to country offices and governments on a number of workstreams and programmatic areas, to improve the quality of the programmes, strengthen national school feeding programmes and countries capacities to manage programmes, helping in transition and handover strategies, engaging in policy dialogue and providing technical assistance, using decades of expertise and lessons learned, as well as promoting sub-regional and triangular South–South cooperation initiatives.

**DUTIES AND RESPONSIBILITIES**

Under the direct supervision of the Regional School Feeding Programme Advisor, the JPO will perform the following responsibilities:
Technical support

- Support and contribute to the overall technical backstopping to WFP country offices in the implementation of their Country Strategy Plans through the project cycle phases, focusing Strategic Outcome related to school feeding;
- Contribute to the overall support to country offices and government in delivering on key regional programmatic pillars and initiatives as well as key thematic areas of support (home-grown and nutrition-sensitive, school feeding digital transformation, food quality and safety, resilience building, emergency school feeding programming, cost-effective and value-chain analysis, etc.);
- Liaising and following up with Regional Bureau relevant technical units and HQ school feeding division, in responding to priority areas support identified by country offices
- Participate and contribute to the development of strategic and policy documents, including school feeding roadmaps and strategies;
- Contribute to the regional oversight and operational backstopping support, through regular field visits to review the implementation of the programmes and identify innovative opportunities to strengthen the quality of the programmes;
- Participate and contribute to internal and regional coordination meetings related to school feeding, education or relevant other technical fora;

Monitoring, performance/information and knowledge management

- Support country offices in improving the quality of monitoring, collection and analysis of key indicators;
- Consolidate monitoring findings and learning on school feeding programmes in the region;
- Contribute and support the knowledge exchange among countries in the region and with other WFP regions;
- Participate in baseline assessments and other studies, evaluations and research, building evidence base for school feeding;
- Contribute to the development of school feeding dashboard and knowledge management platform on school feeding;
- Produce regular regional school feeding newsletters, factsheet, bulletins, highlighting trends in the region, funding situation, innovative initiatives, best practices, etc.;
- Maintain a regional school feeding database with key and relevant information and indicators;
- Review Annual Corporate Reports with regards to strategic outcomes related to school feeding;
- Contribute to regional briefs and presentations for the regional bureau management

EXPECTED OUTCOMES

At the end of the assignment, the JPO is expected to have produced the following outcomes:

- Regional action plan of key support activities, including timeline, developed and maintained;
- Regular dialogue and engagement maintained with country offices, Regional Bureau relevant units and HQ school feeding division, for an effective technical and backstopping support to the country offices;
- Effective dialogue and collaboration developed and maintained with regional partners in Dakar and synergies, partnerships and complementary opportunities identified;
- Regional school feeding dashboard on key trends, planning figures, number of children support, funding, indicators, etc managed and maintained;
• Regional school feeding database with key relevant documents, studies reports, notes for the record of key events, factsheets, newsletters, etc managed and maintained;
• Timely support, feedback and feedback provided to country offices and key communications and reports are disseminated.

ESSENTIAL QUALIFICATIONS & EXPERIENCE

• **Master’s degree** in one of the following disciplines: international development, food security, nutrition, social sciences or related fields.
• 2 years post graduate, progressively responsible, job related experience in development settings, with programme coordination and management and training etc.
• Fluency (Level C) in both English and French, is critical.
• Proficiency in Windows, MS Office (Word, Excel, PowerPoint, Outlook).
• Experience in monitoring, database and information management will be an asset.
• Numerical and analytical skills (data organization, use of Excel, visual analysis & presentation etc.).
• Writing skills (reports, guidance and training materials etc.).
• Ability to work within multicultural team.

DESIRABLE REQUIREMENTS

To perform the wide range of tasks and excel in this position, the ideal candidate would also possess:

• Exposure to the international arena either by direct work for an international institution/organization; or, if working for a national entity, by way of interacting with international stakeholders;
• Intermediate knowledge of one, or more of the following official UN languages: Spanish, Portuguese
• As WFP’s international professionals are required to serve in different locations around the world during the course of their career (including in hardship duty stations), willingness to be mobile would maximise opportunities for long-term retention into the Organization;
• Behavioural competencies such as Action Management, Client Orientation, Cognitive Capacity, Innovation, Partnering and Teamwork.

SUPERVISION

The JPO will work under the direct supervision of the Regional School Feeding Advisor. Upon his arrival, s/he will be given a full briefing on the school feeding programmes in the region, resources available, introduced to the regional bureau functional teams, HQ and country offices relevant colleagues. S/he will have a discussion with his supervisor about the unit workplan and priorities. The JPO will take up more responsibilities as required and her/his performance will be monitored periodically, and full support guidance and coaching will be supported to her/him to achieve intended outcomes. Professional development and access to required resources to deliver on her/his plan will be provided

TRAINING COMPONENTS

The JPO’s capacity and skills will be strengthened through the resources and documentation that will be made available to her/him, including the use of WFP E-learning platform which offers a wide range of training on topics related to design, planning, implementation and monitoring & evaluation of WFP programmes in general and school feeding programmes in particular. Whenever the
opportunity arises, s/he will benefit from face to face trainings on various programme topics including nutrition, resilience programming, cash-based transfer, social protection, gender, monitoring and evaluation, etc. The JPO learning will be also structured and will take place through participation in WFP and other workshops and training events and will be guided towards relevant WFP available policy documents and guidelines, as well as through mentoring and coaching and on-the-job training. Given that this position is in a regional bureau, the JPO will have the opportunity to travel country offices in the region and get exposed to field and project implementation realities and how the programmes are being delivered. The JPO will be exposed and involved on strategic initiatives and in the development of key regional documents and reports.

**LEARNING ELEMENTS**

At the end of the two-year assignment, the JPO should have obtained:

- Very good knowledge of WFP school feeding policy and strategy at global and regional level and how to design and implement quality school feeding programmes.
- Good understanding of WFP's school feeding vision, objectives, activities priorities, approaches, challenges and opportunities.
- Good understanding of WFP project cycle phases and how Country Strategy Plans are being designed and related project/budget revisions and annual reporting;
- Good skills in programme coordination, planning, monitoring, as well as on how school feeding policies and transition strategies towards national school feeding programmes are developed.
- Good skills and improved capacities in both quantitative and qualitative data analysis and reporting.
- Familiarity with WFP results framework and monitoring systems and tools.
- Good exposure to regional education and school feeding challenges, as well as WFP innovative approaches to overcome some of them.
- Good understanding of Governments roles and other partners (donors, UN, NGOs, etc.) involved in school feeding and school health and nutrition.
- Familiarity with WFP performance management approaches, systems and tools, as well as innovative approaches and initiatives around school feeding (link with smallholder farmers, nutrition-sensitive programming, school feeding energizing and digital transformation, food quality and safety, south-south cooperation, etc.

Bitte senden Sie Ihre Bewerbung direkt an das Büro Führungskräfte zu Internationalen Organisationen (BFIO). Bewerbungsformalitäten unter [www.bfio.de](http://www.bfio.de), Stichwort: Junior Professional Officer (JPO)