



# UNESCO

## United Nations Educational, Scientific and Cultural Organization

### Junior Professional Officer Programme (JPO)

#### TERMS OF REFERENCE

##### 1. General Information

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| <b>Title:</b>   | <b>Junior Professional Officer for Holocaust Education and Anti-Semitism related issues</b>  |
| <b>Sector of Assignment:</b>  | Education  |
| <b>Organization/Office:</b>   | Section of Global Citizenship and Peace Education  |
| <b>Country and Duty Station:</b>  | Headquarter Paris, France  |
| <b>Duration of assignment:</b>  | <b>2 years with possibility of extension for another year</b><br>The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance |
| <b>Please note that for participants of the JPO-Programme two years work experience are mandatory!</b> Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree). |  |

##### 2. Supervision

**Direct supervision by:** Programme Specialist

The JPO will be based in the Education Sector's Section of Global Citizenship and Peace Education, (GCP), under the direct supervision of the relevant Programme Specialist, the overall guidance of the Chief of Section and under the authority of the Director of the Division for Peace and Sustainable Development. The work will be carried out in a team environment in close collaboration with the supervisor and with the section colleagues.

### 3. Duties and Responsibilities

The JPO will contribute to the development and coordination of the Sector's activities relating to Holocaust and genocide education, prevention of hate speech and violent extremism, in particular antisemitism, racism and intolerance, in partnership with relevant stakeholders in the field. This includes:

- a) Support the organisation of events and conferences related to Holocaust and genocide education, including International Days, as well as to hate speech, antisemitism and PVE-E, racism and intolerance, in consultation with UNESCO's programme Sectors and partners.
- b) Contribute to the coordination of national activities, such as capacity building, on the prevention of antisemitism, racism and intolerance, through education. In this context, liaise with colleagues and offices within UNESCO and with external partners to ensure the successful implementation of activities, providing also, where and when necessary and possible, appropriate technical assistance for the delivery.
- c) Draft concept notes, funding proposals and implement relevant background research to develop new activities relating to Holocaust and genocide education and, generally, dealing with violent pasts through education.
- d) Assist in the coordination and development of UNESCO's activities relating to the United Nations Strategy and Plan of Action on Hate Speech, in liaison with relevant UNESCO Sectors and UN bodies.
- e) Support communication (website, social media and other supports), outreach, advocacy, resource mobilization on all above-mentioned activities.

### 4. Required Qualifications

**Education: Master's degree** in the field of Education or International Relations, or in another related field (such as Social Sciences, Political Sciences, Culture, Arts, Languages/linguistics, Anthropology).

**Work experience:** At least 2 years of professional experience in the field of education development or research, including at least one year of experience in an international environment, preferably in, or related to the coordination of networks and partnerships in education.

#### **Competencies and skills:**

- Excellent written and oral skills, ability to write concise and clear texts;
- Proven skills in analysis, organization and coordination;
- Ability to ensure the accuracy of documents and reports, through research, referencing sources and consultations, with particular attention to detail;

- Excellent interpersonal skills, including the ability to interact with a variety of actors and work effectively and respectfully in a multicultural environment;
- A strong sense of ethics, professional integrity, diplomacy, tact and discretion;
- Proven ability to work effectively under pressure, manage high workloads and tight deadlines, and act flexibly to adjust work schedules and priorities; and
- Excellent computer skills (MS Office).

#### **Languages:**

- Excellent English or French language skills and
- Good knowledge of the other language would be an asset.

### **5. Learning Elements**

The JPO will acquire work experience in technical cooperation and in the development, management and administration of multilateral programmes and projects. S/he will have the opportunity to work in an intercultural environment and interact directly with colleagues from different UNESCO programme sectors, schools and government officials in all Member States as well as a variety of other UNESCO partners. S/he will gain experience in developing and implementing international education projects as well as in managing partnerships and global networks.

### **6. Background Information**

UNESCO's encourages Member States to develop programmes that strengthen a culture of prevention and foster understanding of how genocide can happen. To that end, the Organization supports education stakeholders to engage in teaching about the Holocaust and other cases of atrocity crimes as a means to foster the knowledge, skills and competences that will help learners become critical thinkers, responsible and active global citizens who value human dignity and respect for all, reject antisemitism and other forms of prejudice that can lead to group-targeted violence and genocide.

UNESCO's work in the field of Holocaust and genocide education is part of the Organization's work on Global Citizenship Education (GCED). GCED is a strategic area of UNESCO's Education Sector programme and builds on the work of peace and human rights education. UNESCO understands GCED as an educational approach that nurtures a sense of belonging to a common humanity through promoting values, attitudes and skills that are based on and instil respect for human rights, gender equality, and social justice. Global Citizenship Education (GCED) is at the core of Target 4.7 of Sustainable Development Goal 4 on Education. In this respect, UNESCO Programme and Budget for 2018-2021 (39C/5) states that "Education about the history of genocides is an important element which UNESCO will continue to promote". This work is strongly connected to UNESCO's activities in the field of the prevention of violent extremism through education (PVE-E), including combatting antisemitism, racism and intolerance, and to the implementation of the UN Strategy and Plan of Action on Hate Speech.

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das  
Büro Führungskräfte zu Internationalen Organisationen (BFIO)**

**Alle Informationen finden Sie unter [www.bfio.de](http://www.bfio.de)**