

## JUNIOR PROFESSIONAL OFFICER (JPO) PROGRAMME Chiffre Nr. 2022-1-33

### 1. General Information

**Job Title:** Junior Professional Officer, Climate Change Specialist

**Organization:** ADB – Asian Development Bank

**Department:** TBD Department <sup>1</sup>

**Country and Duty Station:** Manila, Philippines

**Duration of assignment:** **2 years with possibility of extension for another year**  
The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance.

**Please note that for participants of the JPO-Programme three years work experience are mandatory when applying for ADB!** Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

Asian Development Bank (ADB) is an international development finance institution headquartered in Manila, Philippines and is composed of 68 members, 49 of which are from the Asia and Pacific region. ADB is committed to achieving a prosperous, inclusive, resilient, and sustainable Asia and the Pacific, while sustaining its efforts to eradicate extreme poverty. ADB combines finance, knowledge, and partnerships to fulfill its expanded vision under its Strategy 2030. ADB only hires nationals of its 68 members.

### 2. Job Purpose & Responsibilities

The Climate Change Specialist will support the Division's activities relating to climate change adaptation and mitigation, private sector participation, climate finance and international climate change frameworks. The incumbent will as a team member: (i) assist in coordinating and managing climate finance matters, including those related to ADB's engagement with the Climate Investment Funds (CIFs) and the Green Climate Fund (GCF), (ii) assist in providing guidance and input to department project teams to enhance climate change measures in country partnership strategies, loans, grants, technical assistance (TA) projects, and non-lending products and services; (iii) support formulation of policies and programs related to climate change mitigation and adaptation; and (iv) support the identification, development, and

<sup>1</sup> Operations Departments or Climate Change and Disaster Risk Management Division within Sustainable Development and Climate Change Department.

implementation of loan, grant and TA projects related to climate change mitigation and adaptation in forestry, agriculture, biodiversity, water resources and other natural resources areas. He/She will also work with broad policies and objectives, working directly with clients, with supervision for critical tasks.

The incumbent will report to the assigned Director and will be expected to work collaboratively with peers including national staff and administrative staff **as a team member** for the achievement of work outcomes listed below, according to the assigned departmental goals:

## **Responsibilities:**

### **a. Strategy and Planning**

- Support in providing inputs to operations departments on planning for climate change inclusion in country partnership strategy and other related planning documents.
- Contribute to input to departmental project teams on measures to anticipate and minimize future impacts from adverse climate change events on water, other infrastructure, and services, and reduce the project's impact on climate.
- Contribute to knowledge and inputs for the coordination of the preparation of departmental climate change policies and strategies.
- Participate in coordination among sector divisions and country offices for the exchange of information and experience, and the improvement of climate change policies, and planning and implementation practices.

### **b. Project Management**

- Support the development and implementation of loan, grant and TA projects related to climate change mitigation and adaptation in the rural development, agriculture, water, and natural resources sectors.
- Prepare analytical reports describing the impact and progress made relative to program objectives, identify any gaps and emerging operational issues, and identify best practices and lessons.
- Participate in reviews in the project cycle to help assure improved quality at entry, oversee and monitor project performance, and extract lessons learned for the design of new operations.
- Liaise with development agencies and partners on collaborative work on rural development, agriculture, water, and natural resources sectors development and climate change.
- Ensure that key technical, economic, financial, and crosscutting issues related to climate change are incorporated into projects.
- Coordinate with government officials on the improved management of ADB-assisted programs and projects in the sector.

### **c. Operational Advice and Support**

- Assist in advising to operations teams on policies and strategies that can achieve co-benefits, including greenhouse gas (GHG) reduction, better air quality, improved energy

efficiency and enhanced energy security, and mainstream climate change mitigation and adaptation in development planning and project implementation.

- Contribute to inputs to operation teams on strategies and measures to anticipate and minimize future impacts from adverse climate change conditions on infrastructure and other investments.
- Contribute to pipeline development of clean energy and other climate change mitigation and adaptation projects in DMCs in the Asia Pacific region.
- Coordinate and work closely with regional departments and PSOD and provide expertise and inputs to identify and develop climate change projects and facilitate access to climate finance such as the Green Climate Fund, Climate Investment Funds and other multilateral and bilateral sources.
- Assist Operations Departments in helping DMCs access relevant climate technologies and practices and implement relevant climate actions.

### **d. Knowledge Sharing**

- Assist sector teams to address climate change mitigation and adaptation issues, particularly in the access to special climate change funds.
- Coordinate activities in generating and disseminating knowledge on climate change and environmental sustainability in the rural development, agriculture, water, and natural resource sectors, including environmental management and ADB policies and safeguards through research, studies, and networking initiatives.
- Coordinate training and advice on climate change mitigation and adaptation aspects of operations within the Division, more broadly in the Department and for relevant DMCs.
- Assist in identifying specific areas of capacity building assistance required for mainstreaming climate change mitigation and adaptation in development planning and project design.
- Support in developing relevant knowledge products for DMCs to provide useful lessons and opportunities to integrate climate actions in the development planning process and project design and implementation and enhance access to climate finance.
- Coordinate with other divisions/departments concerning climate change initiatives, in particular enhancing knowledge sharing and collaboration among operations departments.
- Participate to support senior management in preparing for participation in conference/workshops on climate change-related projects and policies, both within ADB and externally.
- Participate in and contribute to relevant internal and external training and other learning events for advocacy, dissemination, and knowledge building.
- Liaise with and build partnership with relevant regional as well as international organizations on enhancing cooperation relating to tackling climate change issues in the region.

### **e. Promotion of Regional Cooperation**

- Contribute to technical advice on climate change to the existing regional cooperation channels, develop regional strategies and concepts leading to multi-country and/or regional initiatives in consultation with national and regional organizations and international financial agencies, including for example an intra-regional exchange of experiences, best practices, and lessons.

- Support in raising awareness of the challenges resulting from climate change in the region amongst international donors and promote the interests of the region in established climate change financing mechanisms and emerging international institutions.
- Assist in generating support and mobilizing additional funding for low-carbon climate resilient investments and practices in the region.

### 3. Relevant Experience & Requirements

- **Master's Degree** in Environment Management/ Natural Resources Management or related fields, preferably at post-graduate level or its equivalent.
- Suitability to undertake the responsibilities mentioned above at the required level.
- **At least 3 years'** experience in climate change analysis and policy, mitigation and adaptation, climate change finance and project development work.
- Understanding of climate change negotiation history, set-up of global frameworks, and country policy positions.
- Understanding of climate change adaptation issues within the development context (in order to effectively support team members).
- Relevant experience related to climate change aspects of agriculture, water and natural resources, transport, energy, and urban infrastructure sectors, particularly in the context of institutional strategy and/or project development, is an advantage.
- Excellent presentation and interpersonal skills to articulate and represent ADB's activities and directions in conferences and workshops, dynamically participate in networks, and interact effectively with ADB management, staff, and counterparts in other institutions.
- Excellent oral and written communication skills in English.
- International experience is preferred.
- Experience in both research (academia/research institutes) and private sector preferred.
- Strong analytical skills as reflected in coursework, dissertation, or similar publications on climate change.

### 4. General Considerations

ADB seeks to ensure that everyone is treated with respect and given equal opportunities to work in an inclusive environment. ADB encourages all qualified candidates to apply regardless of their racial, ethnic, religious and cultural background, gender, sexual orientation or disabilities. Women are highly encouraged to apply.

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das  
Büro Führungskräfte zu Internationalen Organisationen  
(BFIO) unter Angabe der Chiffre Nr. 2022-1-33 auf dem  
Bewerbungsbogen**

**Alle Informationen finden Sie unter [www.bfio.de](http://www.bfio.de)**