



Junior Professional Officer Program (JPO) Chiffre Nr. 2022-1-17

General Information

Title:	JPO- Associate Research Officer
Organization:	World Intellectual Property Organization (WIPO)
Department:	IP and Innovation Ecosystems Sector Office of the Assistant Director General
Country and Duty Station:	Geneva, Switzerland
Duration:	2 years with possibility of extension for another year. The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance

Please note that for participants of the JPO-Programme two years work experience are mandatory! Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

1. Organizational context

(a) Organizational setting

The post is located in the Office of the Assistant Director General, IP and Innovation Ecosystems Sector. This new Sector is entrusted with a wide mandate to coordinate internally with the four vertical and relevant horizontal sectors to effectively promote the use of IP in the framework of innovation and cultural ecosystems.

(b) Purpose statement

The main role of the incumbent is to conduct economic research and analyses on various issues related to IP on Innovation and creativity ecosystems.

(c) Reporting lines

The incumbent works under the supervision of a Director Advisor at the Office of the ADG.

2. Duties and responsibilities

The incumbent will perform the following principal duties:

- a) Carry out research works on various topics in the assigned work area and perform comparative analyses;
- b) Develop databases on IP and economic performance for specific projects for empirical research purposes;
- c) Provide inputs to analytical reports, including developing report outlines, drafting specific chapters, consulting with concerned internal and external parties, monitoring and coordinating research undertaken by consultants, and supporting the report's dissemination;
- d) Contribute to economic studies in response to specific needs identified by Member States and senior management, as assigned; prepare briefings on economic issues;
- e) Carry out research, draft reports, prepare documentation and compile information in support of the development, coordination, monitoring and evaluation of the Sector projects and activities;
- f) Participate in conferences and meetings organized by Member States, intergovernmental organizations and non-governmental organizations; and
- g) Perform other related duties as required.

3. Requirements

Education:

Essential:

Master's Degree in economics, finance, business management or in a related field.

Experience:

Essential:

2-3 years of relevant professional experience, including experience in policy-oriented economic research and analysis in areas such as innovation, entrepreneurship, transfer of technology and government support to innovators or creators, and practice in the public or private sector.

Desirable:

Experience in data analysis, including in the use of relevant software tools for database management and statistical analysis.

Languages:**Essential:**

Excellent written and spoken knowledge of English.

Job Related Competencies (Essential)**Essential:**

Ability to design and conduct research and analyze defined aspects of economic issues.

Knowledge of principles of intellectual property law.

Ability to research and draft reports in a clear, concise and logical manner.

Ability to communicate complex issues in written and oral forms.

Ability to plan, schedule and monitor work and meet time and quality targets.

Competent user of Microsoft Office applications (Word, Excel, Outlook, PowerPoint), the internet, internet applications and tools used to validate XML and HTML.

Excellent communication and interpersonal skills and ability to maintain effective partnerships and working relations in a multi-cultural environment with sensitivity and respect for diversity.

4. Organizational Competencies

1. Communicating effectively
2. Showing team spirit
3. Demonstrating integrity
4. Valuing diversity
5. Producing results
6. Showing service orientation
7. Seeing the big picture
8. Seeking change and innovation
9. Developing yourself and others

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das
Büro Führungskräfte zu Internationalen Organisationen
(BFIO)**

**unter Angabe der Chiffre Nr. 2022-1-17 auf dem
Bewerbungsbogen**

Alle Informationen finden Sie unter www.bfio.de