

## **TERMS OF REFERENCE Chiffre Nr. 2022-2-41**

### **JUNIOR PROFESSIONAL OFFICER PROGRAMME (JPO)**

#### **1. GENERAL INFORMATION**

**Title:** JPO, Associate WASH, Energy & Environment Officer

**Sectors of Assignment:** Wash, Energy & Environment

**Organization/Office:** UNHCR – United Nations High Commissioner for Refugees

**Country and Duty Station:** Nairobi, Kenya

**Duration of assignment:** 2 years with possibility of extension for another year. The extension of appointment is subject to yearly review concerning priorities, availability of funds, and satisfactory performance.

Please note that for participants of the JPO Programme two years work experience are mandatory!. Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

#### **2. JUSTIFICATION**

Due to the number of ongoing emergencies in the Region, this JPO position is necessary to support delivery of WASH services to 4.7 million refugees within 11 countries in the Region (East, Horn of Africa & Great Lakes). WASH, Energy & Environment are critical sectors within UNHCR and within the Region with significant implications for persons of concern where indicators are not met and where specialist expertise is not available to country operations.

The East and Horn of Africa Region has recently seen a number of conflicts / emergencies resulting in significant on- going refugee influxes. In particular the current South Sudan crisis has resulted in significant ongoing refugee influxes into Uganda, Kenya, Ethiopia, and Sudan. In order to provide adequate support to these on-going emergencies, UNHCR is requesting a JPO support for a Regional WASH, Energy & Environment Associate, who will provide technical support to the on-going emergencies in the region.

The Regional WASH, Energy & Environment Associate will work under the technical supervision of the Regional Senior WASH Officer at the Regional Bureau in Nairobi. The incumbent will coordinate her/his activities with other sector technicians in the region.

The regional post will cover Kenya, Ethiopia, Uganda, Djibouti, Tanzania, Sudan, South Sudan, Somalia, Burundi, Rwanda and Eritrea.

### **3. ORGANIZATIONAL CONTEXT.**

#### **3.1. SUPERVISION:**

The JPO will be under the direct supervision of the manager indicated under 'Supervisor title and position number'. The supervisor will be responsible for the performance evaluation of the JPO. The manager will also ensure that the JPO is provided a thorough induction and orientation briefing, followed by on-the-job training as well as continuous guidance for training/learning opportunities throughout the assignment. In support to the manager, the JPO Unit provides the Supervisory Guidelines upon recruitment/reassignment of the JPO.

### **4. FUNCTIONAL STATEMENT**

#### **Accountability**

Key outcomes from the JPO position will include:

- Emergency surge support deployment to on-going emergencies in the region as required – in particular those countries affected by the ongoing South Sudan crisis.
- Provision of WASH, Energy & Environment technical support to the country programmes, including project proposal reviews, and monitoring programme implementation.
- Provision of WASH, Energy & Environment technical and strategic support to the country operations, including reviewing WASH, Energy & Environment strategy documents, contingency plans, and country operation plans and budgets.
- Follow-up on regional WASH, Energy & Environment data collection/ analysis/ gap identification.
- Assist with capacity building and technical training as necessary.

#### **Responsibility**

Operational support on WASH assistance in the region:

- Provide remote specialist advice and support to country operations as required.
- Emergency support deployment to on-going emergencies in the region as required.
- Undertake missions to understand the regional context and to support the operations where required.

Technical and strategic support to the operations in the region:

- Review and assist with technical strategy documents, contingency plans, country operation plans and budgets, surveys, terms of references, contracts and monitoring programme implementation.
- Assist and facilitate capacity strengthening activities by trainings and sharing of best practices.
- Support the country operations on how to use digital tools as required.
- Take part in at least one course to improve and contextualise technical capacity in order to better assist the country programme.

Encourage sector coordination in the region:

- Follow-up on regional WASH, Energy & Environment data collection, analysis and gap identification.
- Take part in regional coordination meetings within UNHCR and other key stakeholders.
- Connect with current/potential partners in the region to continuously learn from best practices to improve the WASH response for refugees.
- Support and collaborate with colleagues from other sectors at the Regional Bureau to jointly support the operations whenever a cross-sectoral approach is needed.

- To act as focal point and catalyst for all sustainable energy and environment initiatives in the region. Activities:

Initiate and maintain a regular contact with country operations focal point for energy and environment.

Map ongoing UNHCR energy and environment projects in the region.

Take an active role to bring actions out of the energy and environmental regional pledges made at the Global Refugee Forum.

Initiate and deepen dialogues with regional organisations, within or outside the UN system, who directly work in the domains of energy or environment.

Support the UN movement to raise the internal ambitions and intensify its efforts to combat climate change – commonly referred to as “Greening the Blue”.

- To support the translation into actions of the UNHCR’s vision on sustainable energy and environment. Activities:

Support country operations efforts to improve and align with UNHCR vision for energy and environmental sustainability.

Seek opportunities to realise the outcomes of the UNHCR global strategy for sustainable energy in the region.

Seek opportunities to realise the objectives of the UNHCR climate action framework in the region.

- To ensure mainstreaming of energy and environment in all UNHCR’s intervention in favour of our Persons of Concern. Activities:

Seek opportunities to mainstream energy and environmental sustainability by responding to internal and external requests related to energy and environment.

Work in multifunctional teams to find synergies with other sectors such as WASH, Food and Nutrition, Livelihood, Education etc.

Sessions and communication on UNHCR’s role to combat, mitigate and adapt climate change.

Perform any other relevant tasks as assigned by the supervisor.

## **Authority**

To offer strategic and technical recommendations to country WASH, Energy & Environment operations in the region as part of the Regional technical team and in collaboration with the country technical teams.

To respond to emergencies within region upon request from country operations.

## **5. REQUIRED COMPETENCIES**

### **Managerial Competencies**

- Empowering and Building Trust
- Managing Performance
- Judgement and Decision Making
- Managing Resources

### **Cross-Functional Competencies**

- Analytical Thinking
- Technological Awareness
- Planning and Organizing

## **6. ESSENTIAL MINIMUM QUALIFICATIONS AND PROFESSIONAL EXPERIENCE REQUIRED**

### **Education / Qualification:**

**Master's Degree** in water and/or environmental engineering/water resources development or in one of the civil engineering disciplines (water supply and/or hydrology and/or environmental engineering).

### **Work Experience:**

- 2 years of paid experience with progressively responsible functions in water/environmental engineering or a related field in developing countries dealing with large scale water/environmental/renewable energy activities.
- Proven technical expertise in the area of WASH/energy/environment assessment including survey, programme implementation, monitoring and coordination is required.

### **Skills:**

Ability towards analytical and creative thinking for rapid solutions.

- Good communicator with strong interpersonal and negotiations skills to deal with persons of various cultural and educational backgrounds.
- Strive to live up to high ethical and professional standards.
- A team player with service oriented attitudes.
- Proficiency in basic computer software such as MS Access, excel, powerpoint, word, water modelling software.

**Language Knowledge:**

Essential: English

Desirable: other UN language

**7. DESIRABLE QUALIFICATIONS & COMPETENCIES**

Demonstrated experiences in organising and conducting training activities and information campaign in the areas of environment, natural resources management, water quality, borehole management, renewable energy solutions and appropriate technologies are other important elements for this post.

Exposure to UNHCR mandate, its priorities and principles.

- Knowledge and experience of working with local partner agencies with a capacity to provide formal and informal training.
- Proven ability to deal with multiple tasks in a courteous and service-oriented manner in a demanding working condition that often has short deadlines.

**8. TRAINING COMPONENTS AND LEARNING ELEMENTS****Training components:****-Mandatory training courses:**

1. Basic Security in the Field (NB: needs to be retaken every 3 years)
2. Advanced Security in the Field (NB: needs to be retaken every 3 years)
3. Protection Induction Programme (PIP)
4. UN Course on Harassment, Sexual Harassment and Abuse of Authority
5. Orientation to IPSAS

**-Recommended training courses**

- Field hydrogeology for refugee contexts.
- Renewable energy options.
- Environmental management.

**Learning elements:**

Skills in: Context analysis, WASH, Energy & Environment technical knowledge, sector coordination, negotiation, management, planning, strategy, policy implementation, prioritisation, emergency response, professional networking, refugee protection & assistance, humanitarian aid issues & modalities, cultural practices in region.

**Bitte senden Sie Ihre JPO-Bewerbung direkt an das  
Büro Führungskräfte zu Internationalen Organisationen (BFIO)  
unter Angabe der Chiffre Nr. 2022-2-41 auf dem Bewerbungsbogen**

**Alle Informationen finden Sie unter [www.bfio.de](http://www.bfio.de)**