UNITED NATIONS CHILDREN'S FUND
JOB PROFILE Chiffre Nr. 2022-2-56

I. Job Description

Title: JPO, Social Policy Officer – Shock Responsive Social Protection

Organizational Unit: Social Policy

Agency: United Nations Children's Fund UNICEF

Post Location: New York Headquarter, United States of America

Duration of assignement: 2 years with possibility of extension for another year.The extension of appointment is subject to yearly review concerning priorities, availability of funds and satisfactory performance.

Please note that for participants of the JPO-Programme two years work experience are mandatory! Relevant work experience can be counted. In order to assess the eligibility of the candidates, we review the relevant experience acquired after obtaining the first university degree (usually bachelor's degree).

II. Post Information

Training and Learning Plan

- Participation in a one-week JPO Induction Programme in New York;
- Guidance and advice in relation to training opportunities within the field of expertise;
- Use of yearly JPO training funds for internal/external training opportunities;
- Participation in the Mentoring, Coaching, and Career Counselling and Career transition programmes;
- Encourage field mission and/or stretch assignment during and after the 2nd year

In addition, the JPO will benefit from the following specific learning opportunities in the receiving office.

Frequent outreach and exposure to country and regional offices and global social policy colleagues and support in career development.

- UNICEF Climate course
- Solar course
- Strategic Framework for WASH Climate Resilient Development
- Overview of Environmental and Social Safeguards in UNICEF

Office Context and JPOs Contribution to the Organization

Under the general guidance of the supervisor, the Social Policy officer is accountable for contributing to the teams' efforts in social protection programming in fragile and crisis prone contexts and related advocacy from strategic planning and formulation to delivery of concrete and sustainable results. This includes programmes aimed at improving (a) data and its utilisation for public policies to reduce child poverty in fragile contexts; (b) enhancing shock responsiveness of social protection systems and their impact on child poverty in fragile contexts, including strengthening governance and inclusiveness of social protection systems in fragile and crisis prone contexts; and (c) contributing to strengthening advocacy and deepening partnerships on social protection system building in fragile and crisis prone contexts. This encompasses both direct programme work with government and civil society partners as well as linkages across also programme areas of UNICEF.

1. **Improving data on child poverty & vulnerability for increased use for policy and programme action in shock responsive social protection**

- Supports the development of knowledge and guidance products for data/information collection and analysis on child poverty and vulnerabilities, including a focus on displacement, in fragile and crisis prone contexts.
- Provides timely, regular data-driven analysis for effective prioritization, planning, and development; facilitates results-based management for planning, adjusting, and scaling-up specific social policy initiatives to reduce child poverty and vulnerability to shocks.
- Analyzes the macroeconomic context, and its impact on social development, emerging issues and social policy concerns, as well as implications for children, and proposes and promotes appropriate responses in respect of such issues and concerns, including government resource allocation policies and the effect of social welfare policies on the rights of children (including those impacted by displacement), especially in fragile and crisis prone contexts.

2. **Strengthening social protection coverage, comprehensiveness and efficiency of social protection systems for addressing child poverty in fragile and crisis prone contexts**

- Supports the development of risk informed and inclusive social protection policies, strategies as well as programmes for better impact on children, especially the most marginalised. Identifies, generates and presents evidence to support this goal in collaboration with partners.
- Supports strengthening of integrated social protection systems, providing technical support to partners to risk inform and improve the design as well as administration of cash transfers, especially child grants and improve linkages with other social protection interventions as well as complementary services related to the overall development of children in fragile and crisis prone contexts.
- Supports improved monitoring and research around social protection impact on child outcomes, and use of data and research findings for strengthening programme results.
- Supports the development of new ideas and themes related to social protection in fragile contexts, by conducting secondary research and information collection.
- Supports with the collection, consolidation, analysis of information and learning and contribute to reporting of annual results on social protection, in particular shock

responsive social protection. Utilises the trends to inform planning and strategizing to strengthen this area of work.

3. **Strengthened advocacy and partnerships for child-sensitive and shock responsive social protection**

- Supports correct and compelling use of data and evidence on the situation of children and coverage and impact of child focused services – in support of the social protection programmes in fragile/crisis prone contexts.
- Supports to develop and maintain partnerships, including multi agency platforms on strengthening the humanitarian, development and peace nexus. In particular, fostering the learning and knowledge sharing agenda among network members/partners.
- Identifies other critical partners, promotes awareness and builds capacity of partners, and actively facilitates effective collaboration within the UN family.
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1. **UNICEF Programme Management**

- Helps manage and coordinate technical support around child poverty and social protection, ensuring it is well planned, monitored, and implemented in a timely fashion so as to adequately support scale-up and delivery. Ensures risk analysis and risk mitigation are embedded into overall management of the support, in close consultation with UNICEF programme sections, Cooperating Partners, and governments.
- Supports and contributes to effective and efficient planning, management, coordination, monitoring and evaluation of the country programme. Ensures that the social planning project enhances policy dialogue, planning, supervision, technical advice, management, training, research and support; and that the monitoring and evaluation component strengthens monitoring and evaluation of the social sectors and provides support to sectoral and decentralized information systems.

III. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Purpose for the job:

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sustainable results. This includes programmes aimed at improving (a) data and its utilisation for public policies to reduce child poverty in fragile contexts; (b) enhancing shock responsiveness of social protection systems and their impact on child poverty in fragile contexts, including strengthening governance and inclusiveness of social protection systems in fragile and crisis prone contexts; and (c) contributing to strengthening advocacy and deepening partnerships on social protection system building in fragile and crisis prone contexts. This encompasses both direct programme work with government and civil society partners as well as linkages across also programme areas of UNICEF.

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IV. Key function, accountabilities and related duties/tasks

Summary of key functions/accountabilities:

1. **Improving data on child poverty & vulnerability for increased use for policy and programme action in shock responsive social protection**

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V. Impact of Results

The efficient and effective technical support provided to the development and implementation of strategic advocacy and planning & formulation of social policy programmes/projects and the achievement of sustainable results, contributes to achievement of goals and objectives to create a protective environment for children and thus ensure their survival, development and well-being in society. Achievements in social policy programmes and projects in turn contribute to maintaining/enhancing the credibility and ability of UNICEF to provide programme services for mothers and children that promotes greater social equality in the country.

VI. Competencies and level of proficiency required

Core Values attributes
- Care
- Respect
- Integrity
- Trust
- Accountability

Core competencies skills
- Analyzing
- Applying Technical Expertise

- Learning & Researching
- Planning & Organizing (2)

Core Competencies
- Nurtures, Leads and Manages People
- Demonstrates Self Awareness and Ethical Awareness
- Works Collaboratively with others
- Builds and Maintains Partnerships
- Innovates and Embraces Change
- Thinks and Acts Strategically
- Drives to achieve impactful results
- Manages ambiguity and complexity

VII. Recruitment Qualifications

Education: Master's degree in one of the following fields is required: Economics, Public Policy, Social Sciences, International Relations, Political Science, or another relevant technical field.

Experience:

2-3 years of relevant professional work experience in Social Protection, Humanitarian, Development and Peace nexus or other Social Science and related disciplines.

Experience working in a developing country, especially in a fragile or humanitarian context is considered as a strong asset.

Background and/or familiarity with humanitarian action is considered as a strong asset.

Required Skills/Competencies:

- Some understanding of social protection, cash transfers in emergency contexts and/or strengthening humanitarian, development and peace nexus.

- Experience with qualitative and quantitative data analysis, data visualisation and the creation of clear impactful data communication is a plus.

- Strong written skills, with the ability to draft a coherent narrative from multiple sources of information, target messages to specific audience needs, and present complex concepts clearly in a range of different mediums.

- Proven ability to effectively manage relationships with good negotiation skills

- Proven ability to work as a part of a team

- Knowledge of computer systems, Microsoft applications, and if possible, data analysis software such as SPSS, GIS

Language Requirements:

Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.

VIII. Information and living condition of Duty station:

General Information:
New York City is an iconic US city. It is the Headquarters for UNICEF, UNDP, UNFPA and the United Nations Secretariat. It is the largest city in the US, its financial capital and boasts world-class cultural attractions.

Security:
The security threat level in New York is classified as Minimal (Level 1), the lowest-level, by the UN Department of Safety and Security. Currently, there are no significant security threats in general nor direct threats to UN personnel or assets within the country. Petty crime is only identified risk.

Housing:
Like in many various metropolitan cities, different types of long-term accommodation are available in New York: apartments in high-rise buildings, stand-alone houses, houses in gated communities in the suburbs. Housing could be furnished and/or fully serviced, or unfurnished. Living in New York is always a compromise. The choice depends on the individual's selection criteria: whether looking for a less expensive area, for a safe and secure area, an area with good schooling; willingness to commute and if so how long of a commute? Wishing to own a car or not, etc. Living in Manhattan implies that most likely the individual will not buy a car, and so most purchases will be from local department stores and supermarkets/grocery stores. New York City's public transportation system is excellent and reliable.

Rental places for one year or less can be looked at in the lobby of the UN Secretariat as well as on the bulletin board on the UN's intranet called the iSeek. A combination of searching on the web and actually visiting buildings/apartments with a broker seems to be a recommended approach. As for safety and security of the different areas of New York, it is best to rely on the word of mouth from colleagues and friends.

Schools & Childcare:
There are choices of school: public versus private schools; costs; continuity in curriculum; languages; transport provided. School choice depends on where you decide to live, and vice versa.

Information on the United Nations International School (UNIS) can be found at www.unis.org. Other schools frequently chosen in Manhattan are the Lycée française and the Ecole Kennedy. Most of international staff's children attend international schools with an academic system that is widely recognized abroad. International schools often include a kindergarten and pre-school classes (sometimes even a nursery) for younger kids. The choice of school may also depend on the availability, quality and costs of an after-care programme. Most schools in Manhattan have an after-school programme attached to the regular school programme for an additional cost.

Work for spouses & partners:
There are work opportunities for spouses/partners. Spouses holding G-4 visa can work for the United Nations and Missions to the United Nations without a work permit and will not pay US taxes. Spouses with a G4-visa working for a company in the United States or who are self-employed need a work permit and will pay taxes.

Note: All work permit issues with US Mission to UN are processed through the office of UN HR Services/LDSD. The staff member or spouse does not deal with the State Department or the UN directly.

A spouse can join NYLESA, a New York Local Expatriate Spouse Association under the UN Dual Career and Staff Mobility Programme. The NYLESA supports spouses and partners of international UN staff members as they settle in and find career opportunities during their time in New York.

Members of NYLESA can:

• Make new friends and become involved with the UN community

• Get career support through workshops, seminars and networking opportunities

• Practice language skills

• Discover NYC and gain useful tips for settling in a new city

To get connected with NYLESA, send an e-mail to: membership@nylesa.org

Bitte senden Sie Ihre JPO-Bewerbung direkt an das Büro Führungskräfte zu Internationalen Organisationen (BFIO) unter Angabe der Chiffre Nr. 2022-2-56 auf dem Bewerbungsbogen

Alle Informationen finden Sie unter www.bfio.de